



Project Management Overview Course

Manage your way to success



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Overview

The two day Project Management course is designed to provide an overview of Project Management - its key principles, theories, planning tools, phases , communications and risk management.

What You Will Receive

- Key presentation Pack
- Project Management Handbook
- PM Methodology Overview
- Supporting material

Who Should Attend

- Project Managers
- Project Coordinators
- Project Analysts
- Project Sponsors

Anyone who is responsible for planning and executing major or minor projects initiatives in their organisation.



***Are you looking to develop your skills
as a potential Project Manager?***

Whats Covered

- Project Management Fundamentals
- Phases of the Project Lifecycle
- Key Project Documentation
- Planning using MS Project

What can you do after the Course

The programme is designed to quickly provide professionals interested in Project Management a sound understanding of Project Management.

Upon completion you can:

- Set up Project
- Create documentation for PM
- Understand Risk Management



Book Today

Courses delivered by experienced Project Managers



Day 1

- Introduction to Project Management
 - What is a Project
 - What is Project Management
 - Areas of expertise
- Fundamentals of Project Management
 - Project lifecycle
 - Project Stakeholders
 - Project Management skills
 - Project Management Framework
- Project Initiation
 - Creating a Project Charter
 - Developing a Project Plan
- Using Microsoft Project as an aid

Day 2

- Project Planning
 - Costing
 - Budgeting
- Quality Management
- Project Communication
- Risk Management
- Executing a Project
- Controlling a Project
- Closing a Project
- Project Communication
- Group Exercise

“The 2 day Project Management was a real eye opener for me and has empowered me to continue with my pursuance of PMI Certification.

Project Administrator





Course Fees & Schedule

Course Fees: **\$800** per applicant

Payment to be received before booking is confirmed.

Course Scheduled: **Check website**

Location: TBA



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Contact Us

Aphelions associates are delivery focused, passionate about delivering results

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